

March 3, 2009

MUNI # 31004
LINDA SINKULA, CLERK
TOWN OF CARLTON
N890 TOWN HALL RD
KEWAUNEE WI 54216-9348

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. However, section 1.6 of your ordinance regarding permit requirements, has optional sections where you are asked to insert an amount. If your intention is to only require permits and inspections of new dwellings, as stated by your inspector, I recommend that you delete the wording so it reads, "If a person builds or installs a new building within the scope of this ordinance..."

It is our understanding that you will begin enforcement on April 2, 2009 using Scott Beining as your certified inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04 (1) (b).] Note that all inspections must be performed by properly certified inspectors. We recommend that you provide a copy of your ordinance and this letter to your authorized inspector.

By copy of this letter, we are informing our state-contracted inspection agency [Tel. (800) 422-5220] that has been responsible for enforcing the UDC in your municipality that their services will not be required after the date listed above. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,



Duane Hubeler
UDC Consultant
Tel. (608)266-1390

cc:

LINDA TESKE
KEWAUNEE COUNTY
613 DODGE ST
KEWAUNEE WI 54216-1322

INDEPENDENT INSPECTIONS
LTD
W241 S4135 PINE HOLLOW
COURT
WAUKESHA WI 53189-7901